

Privacy Policy

Our commitment

The non-profit corporation *Les familles Gagnon et Belzile inc.*, hereafter referred to as « FGB », undertakes to manage and appropriately protect all personal information it may hold or obtain through its activities and operations, abiding by all laws and regulations in effect.

Administrative information

For each one of our members, we have a file containing personal information of administrative nature. Such information is mainly collected through our adhesion, renewal or file update documentation or when the purchase of FGB goods or services takes place. This information allows us to contact and communicate with our members, volunteers and donators.

Usually, this information is limited to the name, surname, postal address, phone number, email and member number of a person. Our documentation does ask for the member's date of birth, spouse's name and the Gagnon ancestor from whom the member descends, if known: these additional details are provided on a voluntary basis, for statistics, genealogical and communicational purposes.

All such personal information is considered confidential and kept in a separate file, independent from our website, by our Treasurer and Registrar. As for all banking information, a photocopy of any cheque received is kept as a reference, along with a brief description of the transaction, and then destroyed after three years. In the case of a bank transfer, all information is deleted as soon as the transaction is finalized. Only the Treasurer and Registrar, the people in charge of mailing and the authorized FGB Board Members can access that type of information.

Genealogical information

We hold a private genealogical database, which may be consulted through our website, only by our members in good standing. Our data comes from directories and private genealogical databases which have been bequeathed to us. Their content comes from various sources: public and private (Canadian and international), historical works, directories (parochial, municipal, etc.), public notices, newspaper publications, etc. Much information has also been gathered through the use of the internet or directly from members or other people, through the use of our forms or otherwise.

These information, duly validated by our contributing genealogists, include many personal information, usually already made public on other websites and in various documents, such as the name, date and place of birth, of marriage and of death, as well as the filiation links between various people.

The publication of our database has three goals:

1. To facilitate the confection of genealogical trees by our members;
2. To update the data actually available;
3. To further the search of affiliation to the Gagnon and Belzile ancestors and to their allies.

To avoid any data being copied, lost, destroyed, divulged, or shared for other reasons than those for which it had been collected, the access thereto is restricted: only members in good standing can consult them, in read-only mode, by using their personal access code. Our genealogical database is not made so that the information can be copied or printed. Only the manager and those helping him, which must be approved of by the Board of Directors, have access to operational functions.

Notice

Our full Privacy Policy is available on our website or, upon request, by mail. Please refer to the « Contact Us » section hereafter.

All personal and genealogical information described here above are the only ones requested by FGB. None of these requests are outsourced or otherwise delegated to third parties. For any inquiries regarding such requests or our use of personal information, do not hesitate to contact FGB: please refer to the « Contact Us » section hereafter.

Under no circumstance is a personal information held by FGB sold, rented, shared, traded, nor otherwise made available for a commercial purpose or any purpose other than that for which it was initially collected.

At any time, upon proving one's identity, a person may request in writing a copy of their personal and/or genealogical information held by FGB and may request to have them modified or hidden, if they provide sufficient justification to do so.

Following an investigation by the Québec Commission d'Accès à l'Information, file number 111494-S, it was confirmed that personal information regarding people married in Québec between the years 1926 and 1996 were presently publicized, communicated and made available without legislative approval through BANQ and other genealogical societies, following an MSSS authorization. Some of these informations potentially having been included in our genealogical databases, any person concerned by the accessibility to their personal information may address us a request to have them hidden by contacting us (please refer to the « Contact Us » section hereafter).

The full version of the Québec Commission d'Accès à l'Information decision is available in their website: <http://www.cai.gouv.qc.ca/la-commission-dacces-a-linformation-se-prononce-sur-les-donnees-genealogiques-diffusees-par-le-ministere-de-la-sante-et-des-services-sociaux/>

Privacy Policy Update

The FGB Board of Directors may occasionally revise its Privacy Policy and make any updates it deems appropriate.

Contact us

Any question, concern or complaint regarding our Privacy Policy may be emailed to :

info@gagnon-belzile.com

Or mailed to: Les familles Gagnon et Belzile inc.,
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Quebec (Quebec) G1N 4H5
Canada